

# FAREHAM

## BOROUGH COUNCIL

### Report to Scrutiny Board

**Date**                    **23 June 2016**

**Report of:**            **Director of Finance and Resources**

**Subject:**              **REVIEW OF WORK PROGRAMME 2016/17**

#### **SUMMARY**

Items for the draft work programme of the Board for the year were agreed by the Board at its meeting on 17 March 2016 and endorsed by the Council at its meeting on 28 April 2016. The Board reviewed the work programme at its last meeting on 19 May 2016.

#### **RECOMMENDATION**

The Board is now invited to further review the work programme for 2016/17.

## **INTRODUCTION**

1. At the meeting of the Board on 17 March 2016, members agreed items for the draft work programme of the Board for the current year, 2016/17. The work programme was subsequently confirmed by the Council at its meeting on 28 April 2016 and reviewed at the last meeting of the Board on 19 May 2016. The Board's work programme is set out in Appendix A to this report.
2. The progress on actions since the last meeting of the Board is attached at Appendix B for information.

## **REVISIONS TO THE WORK PROGRAMME**

3. Members are asked to note the following revisions to the work programme:
  - (i). The report on Annual Review of Community Safety Partnership which was scheduled for this meeting has now been removed from the work programme; and
  - (ii). A report titled 'Review of the Corporate Strategy and Corporate Priorities has been added to the work programme for the September meeting.

## **RISK ASSESSMENT**

4. There are no significant risk considerations in relation to this report

## **CONCLUSION**

5. The Board is now invited to further review its work programme for 2016/17.

### **Background Papers:**

### **Reference Papers:**

### **Enquiries:**

For further information on this report please contact Andrew Wannell. (Ext 4620)

## SCRUTINY BOARD – DRAFT WORK PROGRAMME 2016/17

DATE	SCRUTINY BOARD ITEM
19 May 2016	<p>Review of Work Programme 2016/17</p> <p>Presentation from Head of Project Integra</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
23 June 2016	<p>Review of Work Programme 2016/17</p> <p>Presentation by, and questioning of, the Executive Member for Health and Housing</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
15 September 2016	<p>Review of Work Programme 2016/17</p> <p>Review of the Medium Term Finance Strategy</p> <p>Review of Corporate Strategy and Corporate Priorities</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
24 November 2016	<p>Review of Work Programme 2016/17</p> <p>Presentation by, and questioning of, the Executive Member for Leisure and Community</p> <p>Receive the minutes of meetings of Policy Development and Review Panels</p>
12 January 2017	<p>Preliminary overall review of work programme 2016/17 and draft 2017/18</p> <p>Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2017/18</p> <p>Housing Revenue Account Budget and Capital Plans 2017/18</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
16 March 2017	<p>Final review of work programme 2016/17 and draft work programme 2017/18</p> <p>Presentation by, and questioning of, the Executive Member for Planning and Development</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>

Items to be assigned:

- Review of the implementation of the universal credit system and its impact on the residents of Fareham
- Minutes of meetings of the Portchester Crematorium Joint Committee (as appropriate)

**SCRUTINY BOARD WORK PROGRAMME - PROGRESS SINCE LAST MEETING****APPENDIX B**

<b>Date of Meeting</b>	<b>Subject</b>	<b>Type of Item</b>	<b>Action by Board</b>	<b>Outcome</b>	<b>Link Officer</b>
19 May 2016	Presentation from the Head of Project Integra	Scrutiny	<p>The Board received a presentation from Chris Noble, the Head of Project Integra.</p> <p>The presentation gave the Board an overview of Project Integra, the areas of work covered under the Partnership, the achievements that they have made and the challenges for the future.</p> <p>Councillor Keeble requested that a Member visit to the Materials Recovery Facility and the Energy Recovery Facility be arranged again for this year. Chris Noble informed the Board that there were dates already set for this year for visits to both facilities and that Members would need to liaise with the Refuse, Recycling and Transport Manager regarding this.</p> <p>It was AGREED that Chris Noble be thanked for his informative presentation.</p>		
	Minutes of Meetings of Policy Development and Review Panels	Scrutiny	<p>The Board were asked to receive the minutes of the meetings of the Policy Development and Review Panels held since 1 March 2016.</p> <p><b>(1) Minutes of meeting Wednesday, 2 March 2016 of Leisure and Community</b></p>		Andrew Wannell

			<p><b>Policy Development and Review Panel</b></p> <p>The Chairman addressed the Board and explained that unfortunately there was no representatives of the Leisure and Community Policy Development and Review Panel available to present the minutes, but advised members that she was happy for them to receive them if there were no questions arising from them.</p> <p>It was AGREED that the minutes be received.</p> <p><b>(2) Minutes of meeting Tuesday 8 March 2016 of Public Protection Policy Development and Review Panel</b></p> <p>The Chairman advised that the Chairman of the Public Protection Policy Development and Review Panel was unable to attend this meeting but would like to present the minutes of the Public Protection Policy Development and Review Panel meeting held on 8 March 2016 at the meeting of the Scrutiny Board on 23 June 2016.</p> <p>It was AGREED that the minutes be deferred to the meeting on 23 June 2016.</p> <p><b>(3) Minutes of meeting Thursday 10 March 2016 of Health and Housing Policy Development and Review Panel</b></p>	<p>Complete</p> <p>Minutes put on agenda for 23 June 2016</p>	
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			<p>The Chairman of the Health and Housing Policy Development and Review Panel, Councillor B Bayford was invited to review the minutes of the meeting held on 10 March 2016.</p> <p>It was AGREED that the minutes be received.</p>	Complete	
	Review of the Board's Work Programme	Review	<p>The Board considered a report by the Director of Finance and Resources in which the work programme for 2016/17.</p> <p>Councillor Mandry referred to Appendix B of the report which outlined progress on actions since the last meeting. He enquired as to whether the Director of Finance and Resources had followed up on the Board's request that the Executive Leader include an update on the Solent Local Enterprise Partnership (LEP) in his announcements at Council meetings. The Director of Finance and Resources confirmed that the Executive Leader is aware of the Board's request and has agreed to provide an update on the Solent (LEP) at Council meetings if there is something of significance that he feels Members should be aware of.</p> <p>Councillor Mandry also requested an update in the trial being undertaken in Portchester with regards to tackling dog waste issues. The Director of Operations addressed that Board and explained that</p>		Andrew Wannell

			<p>the trial has only been operating since the beginning of April and therefore it is too early to know whether it has made a significant impact or not. He did inform members that at the end of May they would be looking to review the publicity campaign for this trial to assess the effectiveness of it, and that this would be reported to the Streetscene Panel. In addition to this he will provide a briefing note that can be presented to the Scrutiny Board to provide an update on the trial.</p> <p>The Director of Finance and Resources also informed the Board that the Executive Leader had made the decision that the Scrutiny Board would be tasked with reviewing the Health and Housing Portfolio, giving particular attention to health provision, and suggested that an item titled 'Review of Corporate Strategy and Corporate Priorities' be added to the work programme for the September meeting.</p> <p>It was AGREED that the Board:-</p> <p>(a) add a report on Review of Corporate Strategy and Corporate Priorities to the work programme for the September meeting;</p> <p>(b) note the progress on actions since the last meeting, as set out in Appendix A; and</p>	<p>Complete</p> <p>Complete</p>	
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			(c) subject to the inclusion of the report outlined in (a) approve the work programme for 2016/17,as set out in Appendix B.	Complete	
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